

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
November 10, 2022
LCS Library – 6:00 PM

Call to Order by Deanna Lothrop, Board of Education President, at 600 PM
Pledge of Allegiance

REGULAR MEETING

MEMBERS PRESENT:

Deanna Lothrop, President
Scott Rickett
Ray McIntosh
Sherri Wilson, District Clerk

Kathy Gardner, Vice President
Lynn Reichert
Shauna Dupee

MEMBERS EXCUSED: Jon LaFontaine

ADMINISTRATORS PRESENT:

Cammy J. Morrison, Superintendent
Christopher Marshall, Principal/Athletic Director
Deborah Wilkinson, Curriculum & Data Coordinator
Patricia Gibbons, Assistant Superintendent
Ariana Morrison, District Treasurer

OTHERS PRESENT: Anne Garno, Michael Gebo

PRESENTATIONS:

- Ann Garno: North Country Prenatal/Perinatal Council Grant
- Michael Gebo: Updated information on Camera and Security System Installations
- Annual Fire Inspection Report: Superintendent Morrison will present and review the findings from the annual fire inspection conducted by Mr. John Warneck, NCE Environmental Consultants.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Lynn Reichert, and seconded by Scott Rickett. Motion is approved 6 – 0.

1. Approval of Minutes:

- October 13, 2022 - Regular Meeting

2. Approval of Buildings and Grounds requests:

- **Dec. 10, 2022:** Varsity Club Activity, T. McIntosh – Gr. 2-5 Cookie Baking for community – LCS Cafeteria – 9:00 AM – 12:00 PM

3. Conferences and Workshops:

- Oct. 18, 2022: Data Warehouse Fall Workshop, Tina Kimmis – Virtual workshop – 1:00-3:00 PM
- Oct. 27, 2022: Parent Square-Simplify Forms & Permission Slips, Tina Kimmis – 2:00 PM
- Oct. 31, 2022: Virtual Training for Alternative Testing Administrators, K. Jessman
- Nov. 4-7, 2022: Empowering Every Student STANYS Conference, D. Wilkinson

4. Approval of Financial Reports:

- School Business Report (Verbal)
- Treasurer's Report, September 2022
- General Fund Warrant #13
- General Fund Supplemental Warrants #12; #14; #16
- School Lunch Fund Warrant #4
- Federal Fund Warrant #3
- 2022-23 Tax Collector's Report

REGULAR AGENDA

Other Discussion and Action

1. Public Comments: None at this time

2. Ongoing Agenda Items:

- None at this time

3. Board Information:

- **Nov. 10, 2022: *Reminder, 2022-23 NHS Induction Ceremony – LCS Gymnasium – 1:30 - 3:00 PM***
- **Nov. 10, 2022:** Veteran's Day Celebration – LCS – 9:00-10:15 AM
- **Nov. 11, 2022: *Veteran's Day Holiday Observation – No School***
- **Nov. 17, 2022: *Parent/Teacher Conferences – No School***
- **Dec. 15, 2022:** LCS Board of Education Meeting date change
- **Dec. 15, 2022:** LCS Board of Education Pre-Negotiation work session with Dominic D'Imperio – 5:00 PM

4. Board Information, LCS Events:

- **Oct. 17, 2022:** Gr. 11-12 US Navy Recruiter Visit, T. LaVancha – Main Lobby – 11:15 AM -12:15 PM
- **Oct. 18, 2022:** Modified Soccer End of Season Pizza Party, Karly Sherman – LCS Soccer Fields or Cafeteria - 6:00-7:30 PM
- **Oct. 21, 2022:** Gr. 12 ROTC Scholarship Recruiter Visit, T. LaVancha - Main Lobby – 11:20 AM -1:20 PM
- **Oct. 24, 2022:** Gr. 11-12 US Army Recruiter Visit, T. LaVancha – Main Lobby – 11:15 AM -12:15 PM
- **Oct. 28-Nov. 10, 2022:** Class of 2023 Fundraiser, K. Jessman – Krispy Kreme Donut Sales – LCS
- **Oct. 31, 2022:** Nutrition Class Healthy Food Sampling, K. Aubertine – LCS Cafeteria – 11:25 – 11:54 AM
- **Oct. 31, 2022:** Kinney Drugs Flu Clinic, D. Wilkinson – LCS Stage – 2:45-3:45 PM
- **Nov. 1-9, 2022:** Boys & Girls Basketball Open Gym, C. Marshall/K. Sherman – LCS Gym – 4:30 – 6:30 PM
- **Nov. 3, 2022:** Gr. 11-12 North Country Community College Visit, T. LaVancha - Main Lobby – 11:15 AM -12:15 PM
- **Nov. 3, 2022:** Tri-Board Meeting, S. Wilson – LCS Library – 6:00-7:30 PM
- **Nov. 7-10, 2022:** Student Council Food & Coin Drive, S. Doney/K. Aubertine – LCS
- **Nov. 9, 2022:** Gr. 11-12 US Army Recruiter Visit, T. LaVancha – LCS Main Lobby – 11:15-12:00 PM
- **Nov. 9, 2022:** Nutrition Class Field Trip, K. Aubertine – JL BOCES Culinary Arts – 11:45 AM – 2:55 PM
- **Nov. 14-28, 2022:** Class of 2028 Fundraiser, S. Doney – Gerber Daisy Candle Sales – LCS
- **Nov. 15, 2022:** Gr. 10-12 ASVAB Testing, T. LaVancha – 8:30-11:30 AM
- **Nov. 16, 2022:** Drama Club Parent Meeting, L. Martineau – Library – 6:00-7:00 PM
- **Nov. 18-19, 2022:** Area All-State Choral Field Trip, M. Gehrke and one LCS student – Indian River CSD – 9:30 AM – 3:30 PM
- **Nov. 21, 2022:** Spelling Bee Practice, L. Martineau/L. Doolittle – LCS Library – 3:00-4:00 PM
- **Nov. 21- Dec. 5, 2022:** Class of 2026 Fundraiser, S. Doney – Gertrude Hawks Candy Sale – LCS
- **Nov. 1-22, 2022:** Kindergarten Food Drive, and Delivery to Chaumont Food Pantry, B. Stumpf – LCS
- **Nov. 28, 2022 – Mar. 3, 2023:** Drama Club Rehearsals, L. Martineau – LCS, various locations – 3:00-4:30 PM, Mon., Tue., Wed., and Fridays
- **Nov. 29, 2022:** Gr. 11-12 National Guard Visit, T. LaVancha - Main Lobby – 11:20 AM -12:00 PM
- **Dec. 14, 2022:** Class of 2026 Fundraiser, S. Doney – Spaghetti Dinner – Blue Heron Restaurant – 5:00-7:00 PM
- **Dec. 16, 2022:** Gr. PK Gingerbread Man Party, I. Sullivan – Pre-K room – 1:30 – 2:30 PM
- **Mar. 3-11 2023:** Musical Dress Rehearsals, L. Martineau – LCS Gym/Stage/Cafeteria – 3:00 – 7:00 PM
- **April 28, 2023:** Gr. PK Teddy Bear Picnic, I. Sullivan – Pre-K room – 1:30 – 2:00 PM
- **April 28, 2023:** Kindergarten Parent Informational Session, B. Stumpf – Kindergarten room – 2:00 – 2:30 PM
- **May 5, 2023:** Kindergarten Screening, B. Stumpf – LCS Stage – 8:30 AM – 3:00 PM
- **June 2, 2023:** Gr. K Pirate Day Field Trip, B. Stumpf – Chaumont Village and Library – 11:00 AM – 2:30 PM
- **June 22, 2023:** Kindergarten Graduation, B. Stumpf – LCS Gymnasium – 8:50 - 9:30 AM

5. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve **Assistant Superintendent Patricia Gibbons** as a **Lead Evaluator**, following completion of the Lead Evaluator Recertification Training held on October 24, 2022, at Jeff-Lewis BOCES.

Motion for approval by Kathy Gardner, seconded by Ray McIntosh. Motion is approved 6 – 0.

6. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve **Principal Christopher Marshall** as a **Lead Evaluator**, following completion of the Lead Evaluator Recertification Training held on October 24, 2022, at Jeff-Lewis BOCES.

Motion for approval by Scott Rickett, seconded by Ray McIntosh. Motion is approved 6 – 0.

7. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve **Curriculum & Data Coordinator Deborah Wilkinson** as a **Lead Evaluator**, following completion of the Lead Evaluator Initial Certification Training held on October 19, 2022, at Jeff-Lewis BOCES.

Motion for approval by Ray McIntosh, seconded by Lynn Reichert. Motion is approved 6 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the Application for Corrected Tax Roll for the 2022 year, property owner Kurt and Marie Honis, decrease in property tax assessment from \$494,000 to \$469,400.

Motion for approval by Kathy Gardner, seconded by Shauna Dupee. Motion is approved 6 – 0.

9. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommended increases/adjustments to the **Substitute Nurse Rate of Pay** as listed below:

Substitute Nurse Degree	Rate of Pay Per Day
Licensed Practical Nurse (LPN)	\$125.00
Registered Nurse (RN)	\$135.00

Motion for approval by Ray McIntosh, seconded by Scott Rickett. Motion is approved 6 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the first read of draft revisions made to current Lyme Central School Policy/Procedure per Madison-Oneida BOCES policy coordinator. The following policies/procedures are for review and/or approval of adoption or deletion:

Approval to Adopt:

- Policy #6004 – Evaluation, Resignation, and Termination

NOTE: At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert. Motion is approved 6 – 0.

11. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the **2022-2023** school year.

Motion for approval by Scott Rickett, seconded by Ray McIntosh. Motion is approved 6 – 0.

ADMINISTRATIVE REPORTS: (Superintendent; Assistant Superintendent; Principal, and Curriculum & Data Coordinator reports will be presented verbally)

- Principal Report, Mr. Christopher Marshall
- Curriculum & Data Coordinator Report, Mrs. Deborah Wilkinson
- Assistant Superintendent Report, Ms. Patricia Gibbons
- Superintendent Report, Mrs. Cammy J. Morrison
- School Health Report, Mrs. Justine Dowe, RN - Sept. and Oct. 2022
- Transportation Report, Mr. Jacob Phelps – September & October 2022

CORRESPONDENCE AND COMMUNICATIONS

- 12. Correspondence Log: Following meeting held on October 13, 2022
- 13. Calendar of Events: November 2022

14. ITEMS FOR NEXT MEETING, December 15, 2022

- Negotiations meeting with Dominic D’Imperio, 5:00 PM

RECOMMENDATIONS AND ACTION

15. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Accept Resignation one (1) Substitute Cleaner**
- **Approve Civil Service Position Reappointment (1) FTE Head Automotive Mechanic**
- **Appoint one (1) FTE 7-12 English Teacher**
- **Appoint one (1) FTE Teacher Assistant**
- **Appoint one (1) 2022-23 Student Council Co-Advisor**

- **Appoint one (1) 2022-23 Varsity Girls’ Basketball Assistant Coach**
- **Appoint one (1) 2022-23 Game Assistant**
- **Rescind one (1) 2022-23 JV Girls’ Basketball Coach appointment**

Motion for approval by Shauna Dupee, seconded by Ray McIntosh, with Kathy Gardner abstained.
Motion is approved 5 – 0.

16. Board Action: Personnel Changes as listed

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to approve the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION, motion is made by Lynn Reichert, and seconded by Scott Rickett, with Kathy Gardner abstained. Motion is approved 5 – 0.

(A) Retirements: None at this time

(B) Resignations as listed:

Name	Position	Effective Date
Michael Rickard	Substitute Cleaner	November 17, 2022

(C) Rescind Coaching and Extracurricular Positions:

Name	Position	Effective Date
Jennifer Sosa	2022-23 JV Girls’ Basketball Coach	November 11, 2022

(D) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Jacob Phelps	1 FTE Head Automotive Mechanic – following completion of Jefferson County Civil Service Exam	Unchanged from current 2022-23 salary	N/A	Retroactive – November 7, 2022
Anthony Dacunto	1 FTE English Teacher	Step 16C: \$67,115 plus \$360 Masters Stipend \$67,475, pro-rated for date of hire, \$44,870.88	3 Yr. Probationary Tenure Track: December 12, 2022 – December 11, 2025	December 12, 2022
Rachel Johnston-Millington	1 FTE Teacher Assistant	\$20,585, pro-rated for date of hire, \$14,203.65	4 Yr. Probationary Tenure Track: December 5, 2022- December 4, 2026	December 5, 2022
Extracurricular Positions				
Kari Aubertine	2022-23 Student Council Co-Advisor	\$250.50	N/A	Retroactive to September 6, 2022
Gretta Maitag	2022-23 Game Assistant	\$21 per LCSTA Contract	N/A	November 11, 2022

(E) UNPAID Coaching Appointments as listed:

Name	Winter 2022-23 Sports	Stipend	Coaching Certification	Effective Date
Colleen Birchenough	2022- 23 Varsity Girls’ Basketball Assistant Coach	Volunteer	Teacher	November 11, 2022

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

17. Board Action:

Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Anthony Dacunto – English Teacher**
- **Rachel Johnston-Millington – Teacher Assistant**

Motion for approval by Shauna Dupee, seconded by Lynn Reichert, with Kathy Gardner abstained.
Motion approved 5 - 0.

18. EXECUTIVE SESSION: No Executive Session was held.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Kathy Gardner, seconded by Lynn Reichert. Motion is approved 6 – 0.
Time adjourned: 7:17 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, November 10, 2022
- All minutes are unofficial until approved by the Board of Education